

**COMPLETING THE INDIANA LICENSE IN HIGH ABILITY  
EDUCATION AT PURDUE UNIVERSITY (FORMERLY GIFTED AND TALENTED)**

**PURPOSE  
OF THE  
PROGRAM**

The program provides teachers with the professional training needed to add High Ability Education to an instructional license. The program ensures the development of appropriate skills among those who will lead and/or teach in programs for gifted and talented students as well as for all classroom teachers who want to provide high ability students with appropriately challenging educational experiences. Students completing the program will develop an understanding of the cognitive, affective, and social characteristics of gifted and talented learners in different talent domains. They will be able to differentiate curriculum and instruction, develop high ability programs, enhance thinking skills, and facilitate the social and affective development of high ability students. The Purdue licensure program is performance-based. Students who **successfully** complete the program demonstrate proficiency on professional and state standards for gifted education.

**COURSE  
OF STUDY**

For teachers who hold a teaching license or students working toward a standard instructional license:

- Complete 12 credit hours of course work in gifted education Required courses:
  - EDPS 540 - Gifted, Creative, and Talented Children
  - EDPS 542 - Curriculum and Program Development in Gifted Education (Prerequisite: EDPS 540)
  - EDPS 545 - Social and Affective Development of Gifted Students (or EDPS 541 for individuals who complete it prior to June 2007)
  - EDPS 695 - Practicum in Gifted Education (Prerequisites: EDPS 540, 542, 545)
- The core licensure courses (EDPS 540, 542, and 545) are generally offered in a two-week intensive format during the summer on the West Lafayette Purdue campus, in semester long formats during the regular academic year, and in an online format.
- All courses are offered in an online format during the Fall and Spring semesters.
- Students may take any combination of on campus and online courses to fulfill the licensure requirements.
- Courses are taught by GERI faculty and approved instructors.
- There is no specific timeline for completion of the courses.

**LICENSURE  
EVALUATION**

The College of Education Office of Professional Preparation and Licensure (OPPL) handles professional education licensure for Purdue University. All High Ability Education licensure students should request an OPPL evaluation as soon as possible in their High Ability Education licensure program by contacting OPPL and asking to be sent an Evaluation Request form for the gifted and talented licensure program. On question #12 on this form, check "Gifted and Talented Education". The one-time evaluation fee is \$35. All candidates who register with OPPL will be placed on the GERI summer and field course mailing lists so they will receive timely information about future course offerings.

**FOR  
ADDITIONAL  
INFORMATION**

The advisor for all licensure candidates is Dr. Rebecca Mann, Professor and Director of the Gifted Education Resource Institute. If you have questions about your **High Ability** licensure program, please contact Dr. Mann at ([rlmann@purdue.edu](mailto:rlmann@purdue.edu)).

If you are interested in registering for on campus High Ability licensure classes, please contact the COE grad office.

If you are interested in registering for online High Ability licensure classes, please contact the Distance Education Office.

Distance Education  
Stewart Center G-33  
(765) 494-2746  
[mlread@purdue.edu](mailto:mlread@purdue.edu)

Office of Professional Preparation & Licensure  
100 N. University St. BRNG 3229  
(765) 494-5486  
[licensure@purdue.edu](mailto:licensure@purdue.edu)

College of Education Graduate Office  
100 N. University Street BRNG 6104  
(765) 494-2345  
[education-gradoffice@purdue.edu](mailto:education-gradoffice@purdue.edu)

**COMPLETING THE INDIANA LICENSE IN HIGH ABILITY  
EDUCATION AT PURDUE UNIVERSITY (FORMERLY GIFTED AND TALENTED)**

**LICENSURE  
PROGRAM  
APPLICATION**

The procedure for applying to the licensure program depends on whether you (a) hold a teacher’s license and wish to add this area to your license, (b) are seeking a masters degree in addition to completing these licensure requirements, or (c) are currently enrolled as an undergraduate student in teacher education. Students who fall under (a) and (b) should contact the College of Education Office of Graduate Studies, while undergraduates should see their academic advisors.

**IF YOU PLAN TO TAKE THE ONLINE COURSES FOR LICENSURE ONLY PURPOSES – FOLLOW THE APPLICATION DIRECTIONS ON PAGES 3 AND 4**

**LICENSURE  
PROGRAM  
APPLICATION**

**Licensure-only Candidates:** Applicants with a valid teaching license need to complete a graduate school application for **licensure** as early as possible in their program (be sure to select “Teacher License – Educational Studies” as your proposed graduate major). Indicate on the application form that you want to pursue the High Ability licensure and work with Dr. Rebecca Mann. Your application must be accompanied by a \$55 application fee, and two official transcripts from all universities attended.

**Note:** If you have previously been accepted as a licensure candidate but have not taken courses on the Purdue campus for a three sessions, you will need to complete another application prior to registering for classes and pay an additional \$55 application fee.

**Masters Degree Candidates:** Applicants who plan to work toward both licensure and masters degree in gifted education must take the Graduate Record Exam (GRE – code Purdue #1631) and submit a complete graduate application (be sure to click on “Masters Degree” in the drop down box, under enrollment objective on the electronic application form). This application includes a \$55 application fee, official GRE test scores, two official transcripts from all universities attended, a 300-500 word statement of purpose, and three completed recommendation forms. Indicate on the application that you are interested in gifted education and want to work with Dr. Marcia Gentry.

**Undergraduate Candidates:** Undergraduates may begin the GT licensure program in the summer following their sophomore year, providing that they are officially classified as a semester 5 student by the university. All of the licensure courses with 500 numbers are open to undergraduates i.e. all of the courses in the GT licensure program except the graduate seminar (EDPS 631) and the Practicum in Gifted Education (EDPS 695G). University regulations specify that 500 level courses taken by undergraduates when they are classified as semester 5 or 6 must be placed on an undergraduate plan of study. However, 500 level courses taken by undergraduates when they are classified as semester 7 or 8 can be either placed on the undergraduate plan of study OR reserved for graduate credit by completing form 350 (Academic Record Change), providing the student has a GPA of 3.0 at the time they register. Form 350 must be completed prior to the first day of class. To receive graduate credit, undergraduate students must earn a grade of A or B in the class. Undergraduates may reserve up to twelve hours of 500 level coursework for graduate credit before they graduate. Undergraduate GT licensure candidates are encouraged to apply to the Graduate School as a licensure candidate as described in (a) above the semester prior to graduation.

The ideal progression for a teacher education student who wishes to begin working on High Ability licensure as an undergraduate is shown below:

	<b>Fall</b>	<b>Spring</b>	<b>Summer</b>
<b>Junior Year</b>	—	—	EDPS 540 & 545
<b>Senior Year</b>	—	Student Teaching	EDPS 542
<b>1st Year of Teaching</b>	—	EDPS 695	—

**FOR  
ADDITIONAL  
INFORMATION**

The advisor for all licensure candidates is Dr. Rebecca Mann, Professor and Director of the Gifted Education Resource Institute. If you have questions about your **High Ability** licensure program, please contact Dr. Mann at (rlmann@purdue.edu). If you want to register for High Ability licensure classes, please contact the COE grad office for on campus courses and the Office of Continuing Education for online courses.

Distance Education Stewart Center G-33 (765) 494-2746 <a href="mailto:mlread@purdue.edu">mlread@purdue.edu</a>	Office of Professional Preparation & Licensure 100 N. University St. BRNG 3229 (765) 494-5486 <a href="mailto:licensure@purdue.edu">licensure@purdue.edu</a>	College of Education Graduate Office 100 N. University Street BRNG 6104 (765) 494-2345 <a href="mailto:education-gradoffice@purdue.edu">education-gradoffice@purdue.edu</a>
---	---	--

## APPLICATION, REGISTRATION, PAYMENT, CAREER ACCOUNT INSTRUCTIONS

All are required

### APPLICATION PROCESS \*

You must apply online, through the Purdue Graduate School. You will apply as a post-baccalaureate, non-degree seeking **Continuing Education student**. *Your e-mail account should be set up to receive all @purdue.edu e-mails.*

1. Go to this website: [www.gradschool.purdue.edu](http://www.gradschool.purdue.edu)
2. Click on **APPLY NOW** on the left side of the page
3. Follow the instructions and Create Account (*This account is for application purposes only*)
4. Click on **Application for Admission**
5. Click on **Applicant Information** on the left side of the page
6. Select **West Lafayette** and **Continuing Education** under Campus and Program
7. Under Education, you must submit at least one undergraduate degree
8. **Skip** Test Scores, Employment, Resume, Fellowship and Statement of Purpose
9. Complete **Acknowledgements** and click **SAVE**
10. **STOP! Do not continue** until you receive an e-mail from the Graduate School; they will contact you regarding the \$55 application fee.
  - A. If you owe, log back in and return to the Acknowledgement page and continue; you will be prompted for payment via credit card or check before you can submit your application.
  - B. If you do not owe, log back in, return to the Acknowledgements screen, and continue to complete your application. You will not be required to pay the application fee.
11. Submit your paper course registration form to Continuing Education at any time – **this is required to complete the application process.**
12. You will receive an email from the Graduate School regarding your admission decision. You **must log back in and click on the decision link**. This will take you to a letter from the dean; on the second page of this letter is your **PUID number**.
13. After you log in and view your letter, a new email will be sent to you with your temporary password (account setup PIN).
14. Use your PUID number and temporary password to set up your student career account.
15. Please direct **application questions to: gradinfo@purdue.edu**

## CONTINUE ON FOR REGISTRATION and PAYMENT PROCESS INFORMATION

### REGISTRATION and PAYMENT PROCESS

1. Fill out the registration form located at <https://www.continuinged.purdue.edu/distance> and submit to Purdue Continuing Education. (Mailing address and fax are on the payment sheet).
2. If you are **paying by check or purchase order**, those must be submitted with your registration paperwork.
3. **Payment and Student Career Account instructions continued** on page 2 ...
4. If you are **paying by credit card**, indicate as such on your payment form. ***Do not send your credit card information to Continuing Education.***

### REGISTRATION AND PAYMENT PROCESS (on-line access)

- A. Once your registration has been processed, you will receive an email notification from Purdue with instructions to pay online using your credit card.
  - B. NOTE: All credit card payments will be assessed a 2.75% convenience charge. All credit card payments must be done online. American Express, Discover and MasterCard are accepted.
1. You must set up a Purdue Career Account to access University services and your grade at the end of the semester. Grades will no longer be mailed to you.
  2. Go to [www.purdue.edu/apps/account/AccountSetup](http://www.purdue.edu/apps/account/AccountSetup) and enter the PUID and temporary password provided to you by the Graduate School to set up your account.
  3. Once you have your login (User Name) and password established, go to: [www.mypurdue.purdue.edu](http://www.mypurdue.purdue.edu) to access your student information.
  4. Direct all computer account questions to: itap@purdue.edu or 765.494.4000